

POLK COUNTY FIRE DISTRICT NO.1

Board of Directors

September 10, 2020

6:00pm – Central Station

LOCATION: The meeting will be streamed at the Central Fire Station where public comment will be allowed with social distancing observed. Some of the Directors will be remote.

President Mike Lippsmeyer (at Sta. 90)

Director Freeman Stutzman (at Sta. 90)

Director Curtis Cole (at Sta. 90)

ABSENT:

Vice President Jeff Hamilton

Secretary Cord Von Derahe

Fire Chief Ben Stange (at Sta.90)

DC Neal Olson

Office Admin. Susan Shepard (at Sta.90)

Office Assistant Mary Carlson

ABSENT:

DC Mike Mayfield

President Lippsmeyer called the meeting to order at 6:00 pm followed by the Pledge of Allegiance.

President Lippsmeyer stated anyone wishing to address the Board to please sign the sheet on the back table with your name and the topic that you would like to discuss.

President Lippsmeyer added the Meeting Minutes will be recorded and kept for 60 months.

Open for public comment on any of the Agenda items.

CONSENT AGENDA:

- 1) Board Agenda
- 2) Approve August 13, 2020 Regular Board Meeting Minutes
- 3) Financials:
 - 3a. Approval of Disbursements for August 1-31, 2020
 - 3b. Finance report for the month of August 2020

President Lippsmeyer – Asked if there were any questions. None at this time.

President Lippsmeyer – Asked how the Board would like to take the Agenda.

Director Cole – Stated to take the Agenda as a whole.

Director Stutzman – Second.

President Lippsmeyer – All in favor, none opposed, carried – Agenda approved.

UNFINISHED BUSINESS:

A) COVID-19 Update

- **RESPONSE – Chief Stange** stated there has been no change in our response protocol in the past month.
- **DRILLS AND MEETINGS – Chief Stange** stated we continue to allow in person skills drilling but monthly business meetings are either done virtually or outdoors with social distancing and masks.
- **SUPPLIES – Chief Stange** stated the District feels comfortable with our current inventory of PPE.

Chief Stange added that we received the air purifiers from our grant that adapt to our SCBA's, however, filters are on back order. These are classified as N-100's and are 99.97% effective against 0.3 microns.

Chief Stange stated we are now a part of the Battell program where N-95's can get cleaned for reuse, company in Eugene. He added that participation in this program is required in order to receive PPE from the State or County.

- **FINANCIAL IMPACTS – Chief Stange** stated the District has received the maximum amount possible from the Coronavirus Relief Fund, a total of \$281,250.55. We have been advised to continue to track expenses in case the maximum allocation is increased.
- **COMMUNITY INVOLVEMENT – Chief Stange** stated that members of our agency will be participating in virtual book reading for elementary school kids in the District. Chief Stange will be reading a book in Spanish.
- **OTHER – Chief Stange** stated the District submitted a written response to the draft guidelines set forth by OR OSHA. He added there were several items that were unreasonable for emergency services to conform to and could impact safety.
Chief Stange added the District has done its best to comply with most parts of the guidelines. This includes new signage and mask requirements for all personnel. Staff and volunteers have been very tolerant of the changes.

B) Standard of Cover 2020 – Chief Stange stated that he was presenting the final edits to the section titled, “On-Scene Operations, Critical Tasks, & Establishing an Effective Response Force.” There is also one final edit to the section titled, “Standard of Cover Goals & Service Objectives,” Chief Stange prepared a PowerPoint presentation highlighting these changes.

- **On –Scene Operations – Fire – Chief Stange** stated firefighters safety is our first priority. He added the three Strategic Priorities are Life Safety, Incident Stabilization and Property Conservation.
- **Structure Fires Initial Interior Fire Attack – Chief Stange** stated minimum personnel for such incident is 6, no change.
- **Structure Fires Hydrant Area – Chief Stange** stated a change to have uniform alarm assignments for all types of structure fires for each alarm. He added calls for a full effective force of 14 for all types of fires.
- **Structure Fires Non-Hydrant Area – Chief Stange** stated a change to have uniform alarm assignments for all types of structure fires for each alarm. He added calls for a full effective force of 9 in non-hydrant areas rather than 14. This is because of the fact that the SOC acknowledges the fact that fires in non-hydranted areas will typically begin with defensive fire attack and no interior operations.
- **Other Call Types:**
Singles Resource: No change.
High Risk Non-Structure: Increase in tender numbers in 3rd and 4th alarm.
EMS – Priority 1: 2nd alarm deleted. CPR box added
EMS – Priority 2 & 3: No engine from St. 90 for non-hydrant zones of 90’s first due. 2nd alarm deleted
MVC – Priority 1 & 2: 1 Duty added to all priority 1 & 2 MVC’s. 3rd alarm deleted.
MVC – Priority 3: 1 Duty added to 2nd alarms. 3rd alarm deleted.
Haz-Mat: 3rd and 4th alarm deleted.
- **Questions – No questions at this time.**

NEW BUSINESS:

A) 2018-19 GEMT Revenue – Chief Stange announced the District received money from the Oregon Health Authority from the Ground Emergency Medical Transportation program. He added that this program is designed to supplement revenue from patients covered by Medicaid. Chief Stange stated after payments to OHA were made, the District has received a total of \$49,764.32 from GEMT for 2018-2019.

~~B) Resolution 2020-04 Transfer funds from the General Fund to the Reserve Fund~~ – Cancelled

C) CARES-CRF Covid Revenue deposited into the Reserve Fund for future use – Chief Stange stated the Fire District currently has \$337,358 in its Equipment Reserve Fund. The District currently puts at least \$75,000 per year into this Fund which would cover the cost of items such as ambulances, command vehicles, radios, heart monitors and gurneys. Chief Stange added the District has received \$281,250.55 from the Coronavirus Relief Fund (CRF). Of this, \$227,294.30 has been for personnel costs the rest was for other supplies as needed. Chief Stange stated the District’s most recent receipt (Round 3) of the CRF was for \$222,826.85. He recommend that this deposit be made into the District’s Equipment Reserve Fund. Chief Stange stated transfers are made from the General Fund into the Reserve Fund however, to transfer this amount between funds would require a Supplemental Budget. The Board unanimously approved the deposit of \$222,826.85 from Round 3 into the Reserve Fund instead of depositing the money into the General Fund and later transferring it to the Equipment Reserve Fund.

CHIEF’S REPORT:

- A) Patterson Memorial Service – Chief Stange** stated the Memorial Service went very well. Chief Stange added he has received good responses from those who were able to attend. Chief Stange stated the service included some speakers, bell ringing, last call and bag pipes.
- B) Crews returned from Mosier Creek Fire (Conflagration) – Chief Stange** stated the crew returned from the Mosier Creek Fire.
- C) Notable Incidents – Chief Stange** stated there have been several wire down calls resulting in fires including one small field fire on Church Street.
- D) Member of the Month – Chief Stange** stated we had two members this last month, Dell and David Weston. They coordinated the Honor Guard and casket watch for Chief Patterson’s memorial service and did a great job.

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA:

Chief Stange stated we have had several inquiries regarding the wildfires all around us. Chief Stange has started daily videos on social media reassuring the public we are safe and an update on the wildfires. Chief Stange added that early Tuesday morning we sent a Strike Team to the Holiday Farm Fire, and later the same day another team went to the Slater Fire. Chief added we were also able to send an engine to Lincoln City on mutual aid.

PUBLIC COMMENTS: None at this time.

BOARD MEMBER COMMENTS:

President Lippsmeyer – Thanked everyone for doing a good job especially while being pulled in so many directions around the state.

EXECUTIVE SESSION: According to ORS 192.660 (If necessitated by business)

Not at this time.

ADJOURNMENT: President Lippsmeyer adjourned the meeting at 6:44pm.

Meeting minutes by Mary Carlson.