**POLK COUNTY FIRE DISTRICT NO.1**

**Board of Directors**

**January 11, 2024**

**6:00pm – Central Station**

**Location: 1800 Monmouth St., Independence, OR 97351**

**Also Virtually at:**

[**https://us02web.zoom.us/j/83280363029?pwd=NGRDbTVmOHJNMIRQR3ZSV055Um1wZz09**](https://us02web.zoom.us/j/83280363029?pwd=NGRDbTVmOHJNMIRQR3ZSV055Um1wZz09)

**Meeting ID: 832 8036 3029 - Passcode: 801072**

President Jeff Hamilton (Absent) Chief Ben Stange

Vice President Cord Von Derahe DC Neal Olson

Secretary Mike Lippsmeyer DC Frank Ehrmantraut

Director Curtis Cole DC Troy Crafton

Director Dan Miller  Office Administrator Stephanie Hale

 Office Assistant Maliyah Thompson

**CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE:** Anyone wishing to address the Board please sign the sheet on the back table with your name and topic that you would like to discuss. If you are online, please use the raise hand feature when it comes time for public comment. Comments are limited to three minutes but the Board welcomes additional information in writing. Typically, a speaker’s comment is taken under advisement to allow time for the Board to review an issue, however, the Board may ask a speaker for additional information or may convey to the speaker some information that addresses their comment.

Meeting minutes will be recorded and kept for 60 months.

**Open for public comment on any of the agenda items.**

**CONSENT AGENDA:**

1. Board Agenda
2. Approve December 11th, 2023 Regular Board Meeting Minutes
3. Financials:

3a. Approval of Disbursements for December 1-31, 2023

3b. Finance report for the month of December 2023

**Vice President Von Derahe** – Asked how the Board would like to take the agenda.

**Director Curtis Cole** – Stated to take the Agenda as a whole.

**Director Miller**– Second.

**Vice President Von Derahe** – All in favor, none opposed, carried – Agenda approved.

**UNFINISHED BUSINESS: None at this time.**

**NEW BUSINESS:**

1. Swearing in of new Employees

- Passed Levy by 68/32.

- Brief background of each new employee: Jeff Joles, Caleb Taylor, Nick Wooldridge, Christine Watts, and Jose Chavez.

- Family/friends pinned badges.

1. Surplus of 1999 Freightliner American LaFrance

- Looking into downsizing (light rescue).

- Asked the Board to surplus the heavy rescue; put it on the public auction.

**Vice President Von Derahe** – Asked how the Board would like to take the surplus.

**Director Miller**– Voted to surplus the rescue.

**Secretary Lippsmeyer**– Second.

**Vice President Von Derahe** – Read Resolution 2024-01

**Vice President Von Derahe** – All in favor, none opposed, carried. Rescue is going to be surplussed.

**CHIEF’S REPORTS:**

1. ESO Transition Update

- All information from ERS is currently being transferred over.

- Begin fire reporting through ESO around March 1st.

1. Active911 Transition Update

- Impacts volunteers: receive alerts through the app.

1. Communications Plan Update

- Completed initial communications plan.

- Four Pillars: Community, Education, Prevention and Emergency.

1. Strategic Planning Update

- Full day workshops, engagement plans, outreach materials: Full strategic plan.

- Project date: April-August.

1. Notable Incidents

- Plane crash near Independence Airport.

1. Member of the Month

- Captain Brandon Shellito.

1. Rescheduling of February Meeting

- Special Districts Annual Conference in Seaside.

- Agreed on moving the Board Meeting to Tuesday February 13, 2024 at 6:00PM.

**TOPICS FOLLOWING THE PREPARATION OF THE AGENDA:** None at this time.

**PUBLIC COMMENTS**: None at this time.

**BOARD MEMBER COMMENTS**:

**Secretary Lippsmeyer**— Congratulations to our new employees.

**Director Miller**— Asked about the audit.

**Chief Stange**— Auditor unable to get in on time: Extension request accepted by the State (March 31, 2024).

**Director Miller**— Asked about paramedic hiring list.

**Chief Stange**— Potentially one remaining medic on that list. Depends on how classifications work with the IAFF Union Contract. Changing from having two separate classifications, (Firefighter Paramedic/Firefighter EMT) to a single classification would help speed up the testing process.

**Secretary Lippsmeyer**— Asked about labor contracts.

**Chief Stange**— Talked about having a firefighter rank, and having incentives for specific classifications (Paramedic or EMT Basic). Will need to determine with Civil Service how we make rules around when we can test.

**Secretary Lippsmeyer**— Stated that labor contracts don’t move fast.

**EXECUTIVE SESSION:** None at this time.

**ADJOURNMENT: Vice President Von Derahe adjourned the meeting at 6:45pm.**

**Minutes by Maliyah Thompson**