

**POLK COUNTY FIRE DISTRICT NO.1**  
**REGULAR BOARD MEETING**  
**May 9, 2019**  
**6:00pm – Central Station**

**President Tom Snair**  
**Vice President Mike Lippsmeyer**  
**Secretary Joe Franko**  
**Director Freeman Stutzman**  
**Director Jeff Hamilton**

**Fire Chief Ben Stange**  
**DC Neal Olson**  
**DC Mike Mayfield**  
**Office Administrator Susan Shepard**  
**Office Assistant Mary Carlson**

**MEETING CALLED TO ORDER:**

**President Snair** called the meeting to order at 6:00 pm followed by the Pledge of Allegiance.

**Note:** Minutes will be recorded and kept for 60 months.

**AUDIENCE REQUESTING TO ADDRESS THE BOARD:**

Please sign Request List to address the Board.

**OPEN FOR PUBLIC COMMENT ON ANY OF THE AGENDA ITEMS:**

No comments,

**CONSENT AGENDA:**

- 1) Board Agenda
- 2) Approve April 11, 2019 Regular Board Meeting Minutes.
- 3) Financials:
  - 3a. Approval of Disbursements for April 1-30, 2019.
  - 3b. Finance report for the month of April 2019.

**President Snair** – Asked how the Board would like to take the Agenda.

**Vice President Lippsmeyer** – Stated to take it as a whole.

**Secretary Franko** – Second.

**President Snair** – All in favor, none opposed, carried.

**UNFINISHED BUSINESS:**

None at this time.

**NEW BUSINESS:**

- A) **Budget Committee Appointment – Chief Stange** stated that Ryan Burge, Budget Committee Member Position #1, has moved out of District and can no longer serve. Chief Stange added that he has received one application for this position from Bob McMillian. Chief Stange explained to the Board they could appoint Bob McMillian to the Budget Committee, to fill the last year of Ryan Burge’s term, or leave the position on the Budget Committee vacant.  
**Secretary Franko** – Motioned to appoint Bob McMillian to serve in Position #1 on the Polk County Fire District No.1 Budget Committee.  
**Vice President Lippsmeyer** – Second.  
**President Snair** – All in favor, none opposed, carried.
- B) **Fire Board Write-In Election – Chief Stange** explained to the Board how Write-In Elections work since there are two positions on the current ballot that have no candidates running. Polk County will certify the election results within 21 days of the election and deliver the results to the District by Monday, June 10<sup>th</sup>. The Board of Directors will determine if the candidate is eligible to serve, and simply accept the results with the candidate

who receives the most votes for each position. Chief Stange added the candidate who is elected must file proper paperwork with the County Clerk per ORS 254.548.

- C) **Fire Chief Evaluation – Chief Stange** presented an evaluation form that he filled out and a blank one for each Board Member to fill out and bring with them at the June Board Meeting. Chief Stange stated he would like to meet during Executive Session in June to receive and discuss his evaluation. All the Board Members agreed.

#### **CHIEF’S REPORT:**

- A) **Dallas Fire hiring Permanent Chief – Chief Stange** announced that Todd Brumfield has accepted the Fire Chief position for Dallas Fire. Chief Stange stated he has been meeting with Todd Brumfield and has a good relationship with him.
- B) **OFCA Conference Report – Chief Stange** stated he was at the OFCA Conference last week and attended several classes. He added they had great speakers talking about mental health, traffic safety and fire administration. Chief Stange hopes to get copies of the power points to share with staff.
- C) **Notable Incidents – Chief Stange:** April 27<sup>th</sup> we responded to a small fire on Gage Road; Sunday there was a motor vehicle accident with injury on Airlie Road; the construction crews on Hwy 99 hit a gas line last Monday and the smell of gas was very strong; last Tuesday evening a back yard burn got out of control and started fire to a shed and a couple cars.
- D) **Member of the Month – Chief Stange** stated that Jose Chavez was awarded member of the month. He stated that Jose has a full time job, family, and responds frequently. When we are shorthanded he even stays all night to be available to help on calls.

**Vice President Lippsmeyer** – Stated that he has seen on several occasions our ambulance transporting to Good Samaritan Hospital in Corvallis. He wondered if there is a specific reason we are going to Good Sam instead of Salem Hospital.

**Chief Mayfield** – Stated that hospitals are getting busier and busier and the goal is to be able to drop off a patient at the hospital and return in 20 minutes. He added we have had a drop off and turn around at Salem Hospital that have taken from two to three hours. Chief Mayfield stated the patient decides where they want to go, but if we know there’s a long wait at one hospital we can suggest other hospitals.

#### **TOPICS FOLLOWING THE PREPARATION OF THE AGENDA:**

**Chief Stange** stated he attended the State Fire Defense Board Meeting today and fire season has begun. He reported to date there are approximately 100 more fires than average for this time and the seasonal firefighters will not be available for another month. Polk County joined Marion and Yamhill Counties in issuing a temporary burn ban due to the conditions. Chief Stange stated recreational fires are okay in a backyard fire pit, just have a water source close by.

#### **PUBLIC COMMENTS:**

None at this time.

#### **BOARD MEMBER COMMENTS:**

**Director Hamilton** – Nothing at this time.

**Director Stutzman** – Nothing at this time.

**Secretary Franko** – Nothing at this time.

**Vice President Lippsmeyer** – Nothing at this time.

**President Snair** – Nothing at this time.

**President Snair** adjourned the meeting at 6:22 pm.  
Minutes by Mary Carlson.