

POLK COUNTY FIRE DISTRICT NO.1
Board of Directors
July 11, 2024
6:00pm – Central Station
Location: 1800 Monmouth St., Independence, Or 97351

Also Virtually at:

<https://us02web.zoom.us/j/83280363029?pwd=NGRDbTVmOHJNMIRQR3ZSV055Um1wZz09>

Meeting ID: 832 8036 3029 - Passcode: 801072

President Jeff Hamilton	Chief Ben Stange
Vice President Cord Von Derahe (Virtual)	DC Neal Olson (Absent)
Secretary Mike Lippsmeyer	DC Frank Ehrmantraut (Absent)
Director Curtis Cole (Absent)	DC Troy Crafton (Virtual)
Director Dan Miller	Office Administrator Stephanie Hale
	Office Assistant Maliyah Thompson

CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE: Anyone wishing to address the Board please sign the sheet on the back table with your name and topic that you would like to discuss. If you are online, please use the raise hand feature when it comes time for public comment. Comments are limited to three minutes but the Board welcomes additional information in writing. Typically, a speaker's comment is taken under advisement to allow time for the Board to review an issue, however, the Board may ask a speaker for additional information or may convey to the speaker some information that addresses their comment.

Meeting minutes will be recorded and kept for 60 months.

Open for public comment on any of the agenda items.

CONSENT AGENDA:

- 1) Board Agenda
- 2) Approve June 13th, 2024 Budget Hearing Minutes
- 3) Approve June 13th, 2024 Regular Board Meeting Minutes
- 4) Financials:
 - 3a. Approval of Disbursements for June 1-30, 2024
 - 3b. Finance report for the month of June 2024

President Hamilton – Asked how the Board would like to take the agenda.

Secretary Lippsmeyer – Stated to take the Agenda as a whole.

Director Miller– Second.

President Hamilton – All in favor, none opposed, carried – Agenda approved.

UNFINISHED BUSINESS: None at this time.

NEW BUSINESS:

a.) Selection of Regular Board Meeting Dates, Time, Place, and Meeting Posting Location

Chief Stange and the Board agreed to keep the meetings on the second Thursday of each month at 6pm. He also mentioned that we post the Agenda here at Station 90, Independence City Hall and Monmouth City Hall.

b.) Reminder of Insurance Agent of Record

The District is insured through the Special Districts Insurance Services (SDIS).

c.) Reminder of Attorney of Record

The District uses Local Government Law Group (LGIP), a division of Speer Hoyt.

d.) Designation of Legal Publications Newspaper

Polk County Itemizer-Observer.

e.) Mission: Lifeline EMS Recognition by the American Heart Association

PCFD No.1 was awarded the 2024 Mission Lifeline EMS (Bronze).

CHIEFS REPORT:

a.) Immediate Response to Applegate Fire

- On June 21st, Stephen Hoem and a Fire Engine responded to the Applegate Fire for about 80 hours. This was our first deployment of the year, which is about 17 days before our earliest deployment. (Typically don't start deploying until after the 4th of July)

b.) Recruitment Graduation

- On July 3rd we had 16 recruits graduate from the Academy. There was a BBQ to celebrate our new Volunteer Firefighters, and there were over 100 people in attendance!

c.) Independence Days

- The annual pancake feed took place on the morning of the 4th of July. We served 1145 people over the age of six, and over 1200 people including everybody. Chief Stange mentioned that the line moved quickly and it was the smoothest pancake feed we've ever had. Allison Wells and all the volunteers did a remarkable job.

- PCFD No.1 had a First Aid booth at Riverview Park during the Independence Days Celebration from July 3rd-5th. Tractor Supply donated the use of a golf cart that was extremely helpful during transports, and also allowed responders to be first on scene to some of the calls in downtown Independence during the 4th.

d.) Strategic Planning Update

- The survey is complete and we had 19 career staff and 41 volunteers participate in the online survey. The results were discussed in a meeting a few days prior to the Board meeting. The next meeting will be July 30th to establish the mission, vision and values, as well as our broad goals, then we'll have all the members give feedback when that comes out, and we hope to have something to present to the Board in September.

e.) Notable Incidents

- Small fire in Airlie. There was a great response from our seasonals and rural responders, which allowed all career staff to stay in town.

- Large hay structure fire in Salt Creek and Beck Rd.

- Austin Champ was sent on July 10th as a Task Force Leader with Lincoln County.

- Additional help was needed at the Larch Creek Fire. Chief Olson, Captain Martin, Scott Johnson and Colton Biggs responded.

f.) Member of the Month

- N/A (P1FFA Meeting fell on the night of graduation).

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA:

Chief Stange mentioned that the OSFM contacted him and said the Water Tender will be available for pick up next Tuesday at 1pm.

PUBLIC COMMENTS: None at this time.

BOARD MEMBER COMMENTS:

Secretary Lippsmeyer – Asked about the new fire risk map that is being released from the State.

President Hamilton – Great job on the 4th, it was a lot of fun!

Director Miller – Asked about new hires and how that was going.

Chief Stange – There are some reasons that we have not hired them yet. If we talk about it, it needs to be during an executive session. If no motion has been made by next month, we can plan on going into executive session to discuss further details.

EXECUTIVE SESSION: According to ORS 192.660. If necessitated by business. None anticipated.

ADJOURNMENT:

President Hamilton adjourned the meeting at 6:10pm

Minutes by Maliyah Thompson