POLK COUNTY FIRE DISTRICT NO.1

BUDGET MEETING

MAY 14, 2024

6:30 PM-CENTRAL STATION

LOCATION: Central Fire Station, 1800 Monmouth St., Independence, OR 97351. Public comment will be allowed.

Virtual Meeting Link:

<https://us02web.zoom.us/rec/share/kJ-D0n2a-7ENcGh8P1yBBoxQur_6_MM0ERDK4X5nvTkqnYjHD2MQIWhkDXH66lzz.xZDEC-xAQqUFRLwe>

Meeting ID: 824 3078 1482 - Passcode: XFs0.gfZ

Public/Audience Input: Public opinion is welcome. Please sign-up on the sheet located at the entrance of the classroom. Indicate your name, address, and budget topic to be discussed. Discussion will be limited to three minutes.

WELCOME/ LOGISTICAL/ INTRODUCTION OF MEMBERS/ ROLL CALL:

Jeff Hamilton Bob McMillian ABSENT:

Cord Von Derahe Mary Carlson Mike Lippsmeyer

Daniel Miller Michael Hasson Timothy Pope

Curtis Cole Greg Showell (Virtual)

STAFF: ABSENT:

Fire Chief Ben Stange FM/DC Troy Crafton

DC Neal Olson

DC Frank Ehrmantraut

Office Administrator Stephanie Hale

Office Assistant Maliyah Thompson

Office Assistant Abigail Von Derahe

MEETING CALLED TO ORDER:

Jeff Hamilton called the Budget Committee Meeting to order at 6:30pm followed by the Pledge of Allegiance. Meeting minutes will be recorded and kept for 60 months.

APPOINTMENT OF BUDGET COMMITTEE CHAIRPERSON:

Jeff Hamilton – Asked for nominations for a Budget Committee Chairperson.

Mary Carlson – Motion to nominate Mike Hasson as Chairperson.

Bob McMillian – Second.

Jeff Hamilton – All in favor – none opposed – Mike Hasson approved as Chairperson.

APPROVAL OF AGENDA:

Chairperson Hasson – Asked for approval of Agenda.

Bob McMillian – Motion to approve the Agenda as stated.

Cord Von Derahe – Second.

Chairperson Hasson – All in favor – opposed, none – motion carried.

Chairperson Hasson stated that he will turn the meeting over to Chief Stange for the Budget presentation.

BUDGET MESSAGE FROM CHIEF STANGE:

Chief Stange – Read aloud the Budget Message and Transmittal Letter for Fiscal Year 2024-25.

He reviewed the six Funds; General Fund, Equipment Reserve Fund, Grant Fund, Mark and Mildred Laudahl Fund, Bond Capital Projects Fund and the Bond Debt Service Fund. He then moved on to Historical Data and discussed Accounting Practices, District Demographics, the Flow Chart (which shows positions and responsibilities) Call Summary Pie Chart 2023, Property Value Assessment Bar Graph and Medical Call Volume Bar Graph.

Chief Stange – Asked if there were any questions on these. No questions at this time.

Chief Stange – Presenting the Budget - he stated he would be reviewing the line items that had significant changes, however the committee is free to ask any questions on any of the line items.

GENERAL FUND RESOURCES

* Tax Revenue: 4020 & 4990 – Current & Prior Years Taxes

4030 – 4512 Other Revenue Income

GENERAL FUND EXPENDITURES

* Personnel Services: 5000 to 5140 – Salaries/Wages

5500 – Employee Medical Insurance

5510 – Workers’ Comp. Insurance

5520 – Social Security and Taxes

5530 – PERS – Retirement

5570 – Unemployment & Paid Leave Oregon

Chief Stange asked if there were any questions.

No questions at this time.

* Material & Services: 6000 – Board Members Training and Expense

6010 – Dues and Subscriptions

6020 – Training and Education

6021 – EMS Training and Education

6022 – Operational Software Systems

6035 – EMS Licensing & Recertification’s

6036 – Ambulance Billing Service

6040 – Occupational Safety

6041 – Wellness Program

6045 – Chaplains

6050 – Prevention, Investigation, & Public Education

6060 – Publications - Legal & Advertisement

6065 – Physician Advisor

6070 – Legal Services

6071 – Other Professional Services

6080 – Election Expenses

6090 – Office Supplies, Printing, Equipment & Maintenance

6095 – FireMed Expenses

6100 – Uniforms

6101 – Personal Protective Equipment

6110 – Station Supplies, Equipment, & Maintenance

6115 – Grounds Maintenance

6120 – Utilities

6130 – Fire Operating Supplies

6140 – Miscellaneous Expenditures

6145 – Hiring Costs

6150 – Insurance Comprehensive/Liabilities/AD&D

6160 – Postage

6180 – Communications

6181 – Dispatch-Willamette Valley Communications

6182 – PC-Microwave Simulcast System

6190 – Vehicle Fuel, Oil, & Lubricants

6200 – Building Maintenance

6210 – Vehicle Maintenance/Repair

6230 – Fire Equipment Testing & Repairs

6235 – Medical Supplies, Equipment, Maintenance & Testing

6240 – State Mobilization Materials

6250 – Audit/Accounting Services

6280 – Volunteer Incentives

6281 – Resident Program

6300 – Information Services

6305 – CERT

Capital Outlay: 7015-7099 – Building/Office Remodel/Upgrades/Computers

Chief Stange asked if there were any questions. None at this time.

Other-Transfer’s – General Fund: 8000 – Transfer to Equipment Reserve Fund

EQUIPMENT RESERVE FUND: E-7055 – E-7088 – Apparatus/Equipment Purchase

GRANT FUND

* G-7001 FEMA GRANT
* G-7004 HPP GRANT
* G-7007 SDAO GRANTS
* G-7009 TRIBAL GRANT
* G-7010 ODF GRANT (VFA/RFA)
* G-7013 OSFM-COMMUNITY RISK REDUCTION GRANT
* G-7700 OTHER GRANTS

MARK AND MILDRED LAUDAHL FUND

Laudahl Fund: L-7000 – L-7010

BOND DEBT SERVICE FUND – Expenses & Revenue

No debt at this time.

Chief Stange asked if there were any questions. None at this time.

Chairperson Hasson – Asked if anyone had signed the list for public comments. No one had signed the request form to speak.

Dan Miller – I move that the Budget Committee of Polk County Fire District No.1 approve the budget for the 2024-25 Fiscal Year in the amount of $8,330,379.

I move that the Budget Committee of Polk County Fire District No.1 approve property taxes for the 2024-25 fiscal year at the rate of 1.5038 per $1,000 of assessed value for the permanent rate, $0.78 for the local option tax levy rate and amount of $195,000 for the General Obligation Bond levy.

Bob McMillian – Second

Chairperson Hasson – All in favor – none opposed – 2024-25 FY Budget is approved.

Meeting adjourned at 7:20PM

Minutes by Maliyah Thompson