

**POLK COUNTY FIRE DISTRICT NO.1**  
**Board of Directors**  
**October 10, 2019**  
**6:00pm – Central Station**

**President Mike Lippsmeyer**  
**Vice President Jeff Hamilton**  
**Secretary Cord Von Derahe**  
**ABSENT:**  
**Director Curtis Cole**  
**Director Freeman Stutzman**

**Chief Ben Stange**  
**Office Administrator Susan Shepard**  
**Office Assistant Mary Carlson**  
**ABSENT:**  
**DC Neal Olson**  
**DC Mike Mayfield**

**MEETING CALLED TO ORDER:**

**President Lippsmeyer** called the meeting to order at 6:00 pm followed by the Pledge of Allegiance.

**Note:** Minutes will be recorded and kept for 60 months.

**AUDIENCE REQUESTING TO ADDRESS THE BOARD:**

Please sign Request List to address the Board.

**OPEN FOR PUBLIC COMMENT ON ANY OF THE AGENDA ITEMS:**

No comments.

**CONSENT AGENDA:**

- 1) Board Agenda
- 2) Approve September 12, 2019 Regular Board Meeting Minutes
- 3) Financials:
  - 3a. Approval of Disbursements for September 1-30, 2019.
  - 3b. Finance report for the month of September 2019.

**President Lippsmeyer** – Asked if it made a difference when the \$75,000 transfer to the Equipment Reserve Fund that is in the budget is done?

**Chief Stange** – Answered that it does not. We usually wait until taxes start coming in and see how ambulance transports are going to determine if we should transfer more or are only able to do part.

**President Lippsmeyer**– Asked how the Board would like to take the Agenda.

**Secretary Von Derahe** – Stated to take it as a whole.

**Vice President Hamilton** – Second.

**President Lippsmeyer** – All in favor, none opposed, carried – Agenda approved

**UNFINISHED BUSINESS:**

None at this time.

**NEW BUSINESS:**

- a) **Presentation – Board Responsibilities** – **Chief Stange** presented a power point reviewing Board Member Responsibilities including Ethics, Public Meetings, Board Meetings and Executive Meetings.

**CHIEF’S REPORT:**

- a) **Notable Incidents** – **Chief Stange** stated we had a one-acre field fire this past month and 17 motor vehicle accidents.
- b) **Member of the Month** – **Chief Stange** stated Jennifer Van Patton, who is a volunteer at Station 70 in Pedee, was awarded Member of the Month.

**TOPICS FOLLOWING THE PREPARATION OF THE AGENDA: Nothing at this time.**

**PUBLIC COMMENTS: None at this time.**

**BOARD COMMENTS:**

**Vice President Hamilton** – Stated he had coffee with Chief Stange, just to check in, and encouraged other Board Members to find the time to meet with one another.

**Secretary Von Derahe** – Nothing at this time.

**President Lippsmeyer** – Stated he was impressed in reading the Fire Prevention Report from Troy Crafton and how busy he is. He added that he was amazed that before hiring the Fire Inspector that Chief Stange had any time to complete the inspections and reviews.

**EXECUTIVE SESSION:** Not necessitated at this time.

**ADJOURNMENT:** President Lippsmeyer adjourned the meeting at 6:34pm.

Minutes by Mary Carlson.