

POLK COUNTY FIRE DISTRICT NO.1
Board of Directors
September 14th, 2023
6:00pm – Central Station
Location: 1800 Monmouth St., Independence, Or 97351

Also Virtually at:

<https://us02web.zoom.us/j/83280363029?pwd=NGRDbTVmOHJNMIRQR3ZSV055Um1wZz09>

Meeting ID: 832 8036 3029 - Passcode: 801072

President Jeff Hamilton	Chief Ben Stange
Vice President Cord Von Derahe	DC Neal Olson
Secretary Mike Lippmeyer	DC Frank Ehrmantraut (Absent)
Director Curtis Cole	DC Troy Crafton (Absent)
Director Dan Miller	Office Administrator Stephanie Hale
	Office Assistant Tirzah Romero-Reddick

CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE: Anyone wishing to address the Board please sign the sheet on the back table with your name and topic that you would like to discuss. If you are online, please use the raise hand feature when it comes time for public comment. Comments are limited to three minutes but the Board welcomes additional information in writing. Typically, a speaker's comment is taken under advisement to allow time for the Board to review an issue, however, the Board may ask a speaker for additional information or may convey to the speaker some information that addresses their comment.

Meeting minutes will be recorded and kept for 60 months.

Open for public comment on any of the agenda items.

CONSENT AGENDA:

- 1) Board Agenda
- 2) Approve August 17th, 2023 Regular Board Meeting Minutes
- 3) Financials:
 - 3a. Approval of Disbursements for August 1-31, 2023
 - 3b. Finance report for the month of August 2023

President Hamilton – Asked how the Board would like to take the agenda.

Director Curtis Cole – Stated to take the Agenda as a whole.

Director Miller – Second.

President Lippmeyer – All in favor, none opposed, carried – Agenda approved.

UNFINISHED BUSINESS: Nothing at this time.

NEW BUSINESS:

- a.) **Resolution 2023-06 Declaring Certain Capital Property Surplus** – Chief Stange stated the medic spends a lot of time in the shop, than it does in service. New ambulance should be arriving Monday. All valuable parts will be taken from the old ambulance to be reused in the new ambulance.

Secretary Lippmeyer – motioned to approve Resolution 2023-06

Director Cole – Seconded

President Hamilton – All in favor none apposed – Resolution 2023-06 Approved.

CHIEFS REPORT:

- a.) **ASA Update – Chief Stange stated** Chief Ehrmantraut and he met with Commissioner Pope and Dean Bender, the county emergency manager, on Monday September 11th, 2023 without ESCI. The report is finished and ESCI will not be making changes. What was decided on the specific items of our district and how it is represented, a supplemental report that has facts and evidence on why ESCI's report is wrong will be attached to the document. ASA meeting is scheduled October 11th or 12th with the committee as a whole and get recommendations.
- b.) **Annual Pump Testing Complete – Chief Stange stated** Chief Mayfield used to coordinate the annual pump testing. Now it is one of Chief Ehrmantraut's tasks being in charge of logistics. Typically, apparatus are sent to Benton County in trips. This year it was done differently. Chief Ehrmantraut arranged for a company to come and do it all Station 90. We had one of the mechanics from Dallas City Shops here and available so that if anything needed repairs it would be fixed as well as routine maintenance. It cost about the same perhaps a bit more, but it did prevent from having to take apparatus out of service to be taken to Benton County. It went smoothly and worked out well.
- c.) **Day of Service – Chief Stange stated**, yesterday PCFD hosted George Fox University graduates. They have an event called Serve Day, where they go out and help the community with projects. PCFD was on the list, and they assisted with painting the upstairs dorm. It was a huge project and they helped out a lot. Very appreciative of their time.
- d.) **Conflagrations – Chief Stange stated** PCFD was deployed to the Golden Fire 7/23-26, Wiley Fire 8/10-13, Bedrock Fire 8/14-18, and Smith River Fire 8/24-9/02. Yesterday a tender and a PCFD Volunteer were sent to preposition in Curry County to monitor the Anvil Fire. As of now, they are still in "stand-by" mode.
- e.) **Update on Hiring – Chief Stange stated** the initial offering that was made for an EMT basic position from the list is not going to work out. Paramedic and EMT positions are currently open and will close on October 9th.
- f.) **Notable Incidents – Chief Stange stated** there were 281 calls for service last month. We assisted on the Liberty Road Fire in Salem, and had several crews on that fire. There was an apartment fire, other tenants heard a smoke detector, and there was light smoke. The crew was able to find a different way to get into the apartment without destroying any part of the apartment. There was a fire Friday near Whitsell Street and Stephanie Street, near the apartments. It was a non-structure fire but it was in a bunch of briars. Western Oregon University has the ability to send out their own evacuation notice, which they did and were able to keep everyone safe.
- g.) **Member of the Month – Chief Stange stated** our Member of the Month for the month of September is Caleb Taylor. He has been working on under the seasonal grant. He has been very flexible. He showed up to help on a pediatric trauma call. The paramedic was extremely grateful. Stewart Edgar is getting married. Last Wednesday was his last drill with PCFD. In his 13 years here, he ran 1,099 calls for service as a volunteer with 2,640 training hours.
- h.) **OFDDA Conference, November 2-4 in Seaside, OR – Chief Stange stated** great conference, and offered the Board members to consider attending.

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA: None at this time.

PUBLIC COMMENTS: None at this time.

BOARD MEMBER COMMENTS: None at this time.

EXECUTIVE SESSION: According to ORS 192.660(2)(e) to conduct deliberations regarding negotiation of real property transactions. Will not be returning with a decision.

ADJOURNMENT:

President Hamilton adjourned the meeting at 6:22pm

Minutes by Tirzah Romero-Reddick