**J21hn POLK COUNTY FIRE DISTRICT NO.1**

**Board of Directors**

**May 9, 2024**

**6:00pm – Central Station**

**Location: 1800 Monmouth St., Independence, Or 97351**

**Also Virtually at:**

[**https://us02web.zoom.us/j/83280363029?pwd=NGRDbTVmOHJNMIRQR3ZSV055Um1wZz09**](https://us02web.zoom.us/j/83280363029?pwd=NGRDbTVmOHJNMIRQR3ZSV055Um1wZz09)

**Meeting ID: 832 8036 3029 - Passcode: 801072**

President Jeff Hamilton Chief Ben Stange

Vice President Cord Von Derahe (Virtual) DC Neal Olson (Absent)

Secretary Mike Lippsmeyer (Absent) DC Frank Ehrmantraut (Absent)

Director Curtis Cole DC Troy Crafton (Absent)

Director Dan Miller Office Administrator Stephanie Hale

Office Assistant Maliyah Thompson (Absent)

**CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE:** Anyone wishing to address the Board please sign the sheet on the back table with your name and topic that you would like to discuss. If you are online, please use the raise hand feature when it comes time for public comment. Comments are limited to three minutes but the Board welcomes additional information in writing. Typically, a speaker’s comment is taken under advisement to allow time for the Board to review an issue, however, the Board may ask a speaker for additional information or may convey to the speaker some information that addresses their comment.

Meeting minutes will be recorded and kept for 60 months.

**Open for public comment on any of the agenda items.**

**CONSENT AGENDA:**

1. Board Agenda
2. Approve April 11, 2024 Regular Board Meeting Minutes
3. Financials:

**3a**. Approval of Disbursements for April 1-30, 2024

**3b**. Finance report for the month of April 2024

**President Hamilton** – Asked how the Board would like to take the Consent Agenda.

**Director Cole**– Stated to take the Agenda as a whole.

**Director Miller**– Second.

**President Hamilton** – All in favor, none opposed, carried – Agenda approved.

**UNFINISHED BUSINESS: None at this time.**

**NEW BUSINESS:**

1. **Resolution 2024-03 Transfer Funds to Equipment Reserve**

- Scheduled to transfer $75,000 into the Equipment Reserve Fund. Chief made a recommendation to the Board that we move $175,000 from the General Fund into the Equipment Reserve Fund (refer to Resolution 2024-03)

**President Hamilton** – Asked how the Board would like to take the Resolution

**Director Miller**– Motioned to move $175,000 instead of the $75,000 from the General Fund into the Equipment Reserve Fund

**Director Cole**– Second.

**President Hamilton** – All in favor, none opposed, carried – Resolution 2024-03 approved.

1. **Resolution 2024-04 Transfer Funds to General Fund from Bond Debt Service Fund**

- Last fiscal year we moved $7,000 from the General Fund into the Bond Debt Service Fund in order to make our payment— This Resolution is to transfer the $7,000 back into the General Fund.

**President Hamilton** – Motioned to accept Resolution 2024-04.

**Director Miller**– Second.

**President Hamilton** – All in favor, none opposed, carried – Resolution 2024-04 approved.

**CHIEF’S REPORTS:**

1. **New Hire**

- Cassidy Worthington (Firefighter Paramedic)

- Resident for 3 years at Philomath Fire

- B Shift

1. **Strategic Planning Update**

- Discussed the April 26th Retreat

1. **OFCA Conference**

- Several motivational speakers

- Chief Stange spoke with the Deputy CEO of LifeScan

1. **Hosting SAIF Representative** (skipped)
2. **Burn to Learn**

- Saturday May 4th on Monmouth Avenue

- 46 people helped out. Each person had at least one rotation on the interior. (9 hours of training accounted for).

- No major damage to equipment, no injuries, and lots of public support.

1. **Notable Incidents**

- 4/18 controlled burn got into some blackberry bushes

- Apartment fire on Clay Street. 24 firefighters on scene, not including mutual aid.

- Assisted Southwest Polk with a barn fire.

1. **Member of the Month**

- Maliyah Thompson (Office Assistant)

**TOPICS FOLLOWING THE PREPARATION OF THE AGENDA**: None at this time.

**PUBLIC COMMENTS**: None at this time.

**BOARD MEMBER COMMENTS**: None at this time.

**EXECUTIVE SESSION:** According to ORS 192.660(2)(d) – to conduct deliberations with persons designated to carry on labor negotiations. Will not continue to regular session afterwards.

**ADJOURNMENT: President Hamilton adjourned the meeting at 6:14pm. The executive session was adjourned at 6:40pm.**

**Minutes by Maliyah Thompson**