

POLK COUNTY FIRE DISTRICT NO.1
REGULAR BOARD MEETING
February 6, 2018
6:00pm – Central Station

BOARD MEMBERS:

President Tom Snair – **via phone**
Vice President Mike Lippsmeyer
Secretary Joe Franko
Director Dennis King
Director Freeman Stutzman

STAFF:

Fire Chief Ben Stange
DC Mike Mayfield
Office Administrator Susan Shepard
Office Assistant Mary Carlson

ABSENT:

DC Neal Olson

MEETING CALLED TO ORDER

Vice President Lippsmeyer called the meeting to order at 6:00 pm followed by the Pledge of Allegiance

Note: Minutes will be recorded and kept for 60 months

AUDIENCE REQUESTING TO ADDRESS THE BOARD

Please sign Request List to address the Board.

OPEN FOR PUBLIC COMMENT ON AGENDA ITEMS

None at this time

CONSENT AGENDA

- A) Approval of Disbursements for January 1-31, 2018
- B) Finance report for the month of January 2018
- C) Approve January 11, 2018 Regular Board Meeting Minutes
- D) Approve January 25, 2018 Board Workshop Minutes

Director King – Inquired why the overtime percentage was so high.

Chief Stange – Stated that was for coverage during the conflagration. A subcategory was created to track the conflagration overtime which is reimbursed by the State.

Vice President Lippsmeyer – Asked how the Board would like to take the Consent Agenda.

Secretary Franko – Stated to take the Agenda as a whole.

Director King – Second.

Vice President Lippsmeyer – All in favor, none opposed, motion carried.

UNFINISHED BUSINESS

- a) **2019-2023 Levy** – **Chief Stange** clarified the statement he made regarding the hiring of a fourth fire fighter/paramedic (FF/P). He explained with the hiring of one FF/P the two day-time FF/P's who work 7am-7pm would move to a 24/hr shift, and with the new hire this will give us four FF/P per shift.

Chief Stange reviewed the information from the Workshop regarding cuts in operations without the Levy. There was consensus by the Board that a levy of some amount needed to be pursued by the District. A discussion continued between the .19 and .28 cent Levy options.

Vice President Lippsmeyer – Stated he believes March 1st is the filing date, and the Board needs to make a decision.

President Snair – Asked Chief Stange if anyone else is going out for a Levy.

Chief Stange – Stated Polk County is.

President Snair – Stated he feels the public is tired of being asked for money but he also understands the Board needs to decide. He added he wants to do the right thing and stands at .19 cents per thousand.

Vice President Lippsmeyer – Asked Chief Stange how he feels about the Board if they differ in amounts.

Chief Stange – Stated his choice would be to have all the Board on the same page.

Director Stutzman – Stated he wants to go with .19 cents, he does not want to see taxes go up.

Secretary Franko – Stated he would go .23 to .25 cents and that .19 cents is not enough.

Director King – Stated .19 cents.

President Snair – Stated .19 cents.

Vice President Lippsmeyer – Stated .19 cents.

Vice President Lippsmeyer – Asked for a motion

Director King – Made a Motion to approve putting a .19-cent Levy on the May ballot.

Director Stutzman – Second.

Vice President Lippsmeyer – Four in favor, one opposed, Motion carries.

NEW BUSINESS

- a) **Resolution No. 2018-01 – Transfer Funds from General Fund to Equipment Reserve Fund** – **Vice President Lippsmeyer** read Resolution No. 2018-01 aloud.

Secretary Franko – Motion to accept Resolution 2018-01 as read.

Director King – Second.

Vice President Lippsmeyer – All in favor, none opposed, motion carried.

- b) **Appointment of Budget Officer** – **Chief Stange** stated history shows that the Fire Chief should serve as the Budget Officer.

Vice President Lippsmeyer – Asked for a Motion.

Secretary Franko – Motion to appoint Chief Stange as Budget Officer.

President Snair – Second.

Vice President Lippsmeyer – All in favor, none opposed, Motion carried.

- c) **Rescheduling March Board Meeting** – **Chief Stange** asked the Board to consider changing the Board Meeting date for March due to a class he will be attending in Portland. The Board agreed to move the March Regular Board Meeting to Thursday, March 15th at 6pm.

CHIEF'S REPORT

- a) **Burn-to-Learn** – **Chief Stange** stated there were 35 personnel that participated. He added 3 new fire fighters were sworn in. He thanked everyone for their hard work in this drill.
- b) **Rehab Trailer** – **Chief Stange** stated the rehab trailer, though surplused several months ago, will be kept longer. He added we have a strong support team now and they have cleaned up the trailer for use.
- c) **New Website** – **Chief Stange** stated we have a new Website that allows us to self-manage it. He thanked Susan as the Web Guru.
- d) **Notable Incidents** – **Chief Stange** reported that there were seven motor vehicle accidents last month.

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA

Chief Stange – Stated the living space for the fire fighters/paramedics and residents has been an ongoing issue due to lack of room. He announced that the property next door is vacant again, and he had spoken to the property owner about renting or the possibility of purchasing it.

Vice President Lippsmeyer – Ask if the Laudahl Fund could fund this.

Chief Stange – Stated it could.

Discussion - Board was very positive about this announcement and encouraged Chief Stange to continue to look into it.

Chief Stange – Announced the District Banquet is March 3, 2018 at Green Villa, starting with social time at 5:30pm and Dinner at 6pm.

PUBLIC COMMENTS

None at this time.

BOARD MEMBER COMMENTS

President Snair – Thanked the Board regarding all the weighing of options and work put into the decision for the Levy.

Director King – Stated he would like to see Chief Stange pursue a contract for a Fire Marshal.

Secretary Franko – Nothing at this time.

Vice President Lippsmeyer – Agreed about revisiting the Fire Marshal position.

Director Stutzman – Nothing at this time.

EXECUTIVE SESSION – (IF NECESSITATED BY BUSINESS)

Not at this time.

Vice President Lippsmeyer adjourned the meeting at 7:05pm

Minutes by Mary Carlson