

POLK COUNTY FIRE DISTRICT NO.1

Board of Directors

September 12, 2019

6:00pm – Central Station

Secretary Cord Von Derahe

Director Curtis Cole

Director Freeman Stutzman

ABSENT:

President Mike Lippsmeyer

Vice President Jeff Hamilton

Chief Ben Stange

DC Neal Olson

DC Mike Mayfield

Office Administrator Susan Shepard

Office Assistant Mary Carlson

MEETING CALLED TO ORDER:

Secretary Von Derahe called the meeting to order at 6:00 pm. Followed by the Pledge of Allegiance.

Note: Minutes will be recorded and kept for 60 months.

AUDIENCE REQUESTING TO ADDRESS THE BOARD:

Please sign Request List to address the Board.

OPEN FOR PUBLIC COMMENT ON ANY OF THE AGENDA ITEMS:

No comments.

CONSENT AGENDA:

- 1) Board Agenda
- 2) Approve August 8, 2019 Regular Board Meeting Minutes.
- 3) Financials:
 - 3a. Approval of Disbursements for August 1-31, 2019.
 - 3b. Finance report for the month of August 2019.

Secretary Von Derahe– Asked how the Board would like to take the Agenda.

Director Cole – Stated to take it as a whole.

Director Stutzman – Second.

Secretary Von Derahe – All in favor, none opposed, carried.

UNFINISHED BUSINESS:

a) Board Policy Change: Article 13, Section 13.10 (2nd Reading)

Secretary Von Derahe - Read aloud the 2nd reading of the Board Policy Change.

Secretary Von Derahe – Asked how the Board would like to vote on the Policy change.

Director Stutzman – Motion to accept the Board Policy Change on Article 13, Section 13.10 as read aloud by Secretary Von Derahe.

Director Cole – Second.

Secretary Von Derahe – All in favor, none opposed, carried.

b) Strategic Plan Update – Chief Stange update the Board on items completed. He stated about 1/3 of the items are complete.

Secretary Von Derahe – Thanked Chief Stange and the staff for the good work done.

NEW BUSINESS:

a) Resolution No. 2019-04: Adoption of Length of Service Awards Program –

Chief Stange - Presented the Board Members with three documents explaining the Length of Service Awards Program (LOSAP) and how it works.

The first document is the Plan Document. Chief Stange stated the purpose of the Plan is to provide the volunteers of the District with an award in order to recognize their contribution to community welfare. He added the Plan is to encourage active involvement of each volunteer, retention of volunteers, and recruitment of new volunteers.

The second document is the Declaration of Trust. Chief Stange stated The Declaration of Trust is between the Oregon Fire District Directors Association, (OFDDA), and those Districts organized under Oregon Revised Statute Chapter 198. He added this document explains how this plan works under this Trust.

The third document is the Adoption Agreement. Chief Stange reviewed requirements within the Agreement; contributions, vesting for volunteers and other credits.

Chief Stange - Read aloud Resolution No. 2019-04: A Resolution To Adopt A Length Of Service Awards Plan.

Chief Stange – Asked if there were any questions.

Director Cole – Asked if the dollar amount is budgeted?

Chief Stange – Answered yes, \$10,000 is budgeted.

Secretary Von Derahe – Asked how the Board would like to vote.

Director Cole – Motion to accept Resolution No. 2019-04 as read aloud by Chief Stange.

Director Stutzman – Second.

Secretary Von Derahe – All in favor, none opposed, carried.

CHIEF'S REPORT:

- a) **OFDDA Conference is November 7-9 – Chief Stange** – Stated it is a good Conference and will be at Seaside OR. Let him know if you plan to go so rooms can be reserved.
- b) **New Construction and New Addressing – Chief Stange** – Stated that Western Oregon University will be re-addressing the campus on Monmouth Ave. N. Each building will have its own address number.
- c) **Medic Chassis Sold – Chief Stange** – Stated that Chief Mayfield auctioned the chassis from the medic that is being re-chassis and sold it for \$5,000.
- d) **Zoll Clinical Save Awards – Chief Stange** – Explained a CPR call that occurred at Station 90 as a result of a walk in medical. Chief Stange presented JJ Oliveros, Evan Allen and Captain Mike Rusher with the Clinical Save Award from Zoll. Zoll's equipment was used on this CPR call.
- e) **Notable Incidents – Chief Stange** stated the District responded to a fire in Salem at the Pallet Company. He added this call ended up being a 4-alarm call. He also explained an incident where a man was located 10 days after being reported missing in the woods. He was all right for the most part.
- f) **Member of the Month – Chief Stange** announced Mitch Gaylord, a resident here at Station 90, was selected as member of the month.

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA:

Chief Stange - Announced that he received a picture of the new Grass Rig. He shared the photo with the Board Members.

PUBLIC COMMENTS:

None at this time.

BOARD MEMBER COMMENTS:

None at this time.

ADJOURNMENT: Secretary Van Derahe - Adjourned the meeting at 6:32pm.

Minutes by Mary Carlson.