

POLK COUNTY FIRE DISTRICT NO.1
Board of Directors
March 10, 2022
6:00pm – Central Station
Location: 1800 Monmouth St., Independence, Or 97351

Also Virtually at:

<https://us02web.zoom.us/j/88501558202?pwd=NWdWOWx6SWdYbHQ0MUZ5TVJidTj4QT09>

Meeting ID: 885 0155 8202 - Passcode: 707682

President Mike Lippsmeyer
Vice President Jeff Hamilton
Secretary Cord Von Derahe
Director Curtis Cole
Director Dan Miller

Chief Ben Stange
DC Mike Mayfield (remote)
DC Neal Olson
Office Admin. Stephanie Hale
Office Assistant Mary Carlson

CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE: Anyone wishing to address the Board please sign the sheet on the back table with your name and topic that you would like to discuss. If you are online, please use the raise hand feature when it comes time for public comment. Comments are limited to three minutes but the Board welcomes additional information in writing. Typically a speaker's comment is taken under advisement to allow time for the Board to review an issue, however, the Board may ask a speaker for additional information or may convey to the speaker some information that addresses their comment.

Meeting minutes will be recorded and kept for 60 months.

Open for public comment on any of the agenda items.

CONSENT AGENDA:

Director Cole – Commented in regards to the minutes. He was not wanting to change anything but wanted to clarify the interaction with the person who spoke about the volunteer who was exposed to COVID and she ended up with COVID and Pneumonia. Director Cole added that his intent was to speak in support of the volunteers that do respond and exposure is possible and the guidelines that are taken. He added that he thought a volunteer responded to her residence, and that's how the exposure occurred, not realizing that the volunteer was her spouse.

- 1) Board Agenda
- 2) Approve February 10, 2022 Regular Board Meeting Minutes
- 3) Financials:
 - 3a. Approval of Disbursements for February 1-28, 2022
 - 3b. Finance report for the month of February 2022

President Lippsmeyer – Asked how the Board would like to take the agenda.

Director Cole – Stated to take the Agenda as a whole.

Director Miller – Second.

President Lippsmeyer – All in favor, none opposed, carried – Agenda approved.

UNFINISHED BUSINESS: None at this time.

NEW BUSINESS:

- a) **Appointment of Budget Committee Members – Chief Stange** stated the Budget Committee consists of five members with a three year term commitment. Chief Stange stated that three of our member's terms are up – Bob McMillian Position 1, Ken Coffman Position 2 and Tim Pope Position 4. He added that all three have stated they would like to serve on the committee again.
President Lippmeyer – Asked what the Board would like to do.
Director Miller – Motioned to approve Bob McMillian, Ken Coffman and Tim Pope to continue with their positions on the Budget Committee.
Director Cole – Second.
President Lippmeyer – All in favor, none opposed, motion approved.

CHIEF'S REPORT:

- a) **Hiring Update – Chief Stange** stated that one of our Captains has been given an offer at another agency which would open a Captain position. He added that our list expires in a week and we will be testing to update our Captain's list. Chief Stange stated there are four positions we will be hiring for: Office Assistant, EMS Chief, EMT/Firefighter and Paramedic/Firefighter. He added that on Friday, tomorrow, we have four candidates interviewing for the EMS Chief position. Chief Stange stated they will be working on the assessment center for EMT's, and will be posting the Fire Marshal position tomorrow. He added that he has met with the Civil Service and they have approved the job descriptions and lists.
- b) **Updates on recent capital purchases – Chief Stange** stated that the sign for Station 90 is gone and being refabricated to hold our Electronic Reader Board. He added the mCPR's are in the medic units, the new gurney is here, and at Station 90 the new windows for downstairs are going in next week. Chief Stange stated that the painting inside the bays at Station 90 is complete.
- c) **AGRIP Conference – Chief Stange** stated that he just returned from conference. He added that Cyber scams was the big topic.
- d) **Cyber reminders - Chief Stange** reminded the Board that their names and positions with Polk County Fire is on our web and to please be careful in regards to emails that may come to you.
- e) **Firefighter Capacity Work Group – Chief Stange** stated he is part of this work group that is creating a vision for optimal fire capacitating/system for Oregon.
- f) **Annual Awards Banquet – Chief Stange** commented on the banquet and reviewed awards and recipients.
- g) **Notable Incidents – Chief Stange** stated we had a chimney fire, a mobile home fire in Dallas, and a motorcycle wreck.
- h) **Member of the Month – Chief Stange** announced Brian Burchfield was the Member of the Month.

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA: None at this time.

PUBLIC COMMENTS: None at this time.

BOARD MEMBER COMMENTS:

Secretary Von Derahe – Extended his congratulations to the award winners and thanked them for all they do.

EXECUTIVE SESSION: According to ORS 192.660 If necessitated by business. None Anticipated.

ADJOURNMENT: President Lippmeyer adjourned the meeting at 6:16pm.

Minutes by Mary Carlson.