

POLK COUNTY FIRE DISTRICT NO.1
Board of Directors
November 10th, 2022
6:00pm – Central Station
Location: 1800 Monmouth St., Independence, Or 97351

Also Virtually at:

<https://us02web.zoom.us/j/88501558202?pwd=NWdWOWx6SWdYbHQ0MUZ5TVJidTj4QT09>

Meeting ID: 885 0155 8202 - Passcode: 707682

President Mike Lippsmeyer
Vice President Jeff Hamilton
Secretary Cord Von Derahe
Director Curtis Cole
Director Dan Miller

Chief Ben Stange
DC Neal Olson
DC FM Troy Crafton
Office Admin. Stephanie Hale
Office Assist. Tirzah Romero

CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE: Anyone wishing to address the Board please sign the sheet on the back table with your name and topic that you would like to discuss. If you are online, please use the raise hand feature when it comes time for public comment. Comments are limited to three minutes but the Board welcomes additional information in writing. Typically a speaker's comment is taken under advisement to allow time for the Board to review an issue, however, the Board may ask a speaker for additional information or may convey to the speaker some information that addresses their comment.

Meeting minutes will be recorded and kept for 60 months.

Open for public comment on any of the agenda items.

CONSENT AGENDA:

- 1) Board Agenda
- 2) Approve October 13th, 2022 Regular Board Meeting Minutes
- 3) Financials:
 - 3a. Approval of Disbursements for October 1-31, 2022
 - 3b. Finance report for the month of October 2022

President Lippsmeyer – Asked how the Board would like to take the agenda.

Vice President Hamilton – Stated to take the Agenda as a whole.

Director Cole – Second.

President Lippsmeyer – All in favor, none opposed, carried – Agenda approved.

UNFINISHED BUSINESS: Nothing at this time.

NEW BUSINESS:

- a.) **Operating Levy History for PCFD – Chief Stange stated**, there is a \$0.19 operating levy that will expire in FY '23/'24. Chief Stange presented the history of when the District has pursued levies, the amounts, and whether or not they were successful. Please refer to attachment.
- b.) **Application for OSFM Fire Service Capacity Program – Chief Stange stated**, he is still waiting to hear back about the SAFER grant. There is still money to be handed out and we should know by mid-November. We currently need those fire fighters with our current call volume. Pursuing the OSFM Fire Service Capacity grant is an important opportunity if we are unsuccessful with the SAFER grant. In order to apply, however, the District must submit a letter from the Board committing to attempting to retain the employees hired by the OSFM grant after the grant

expires in three years. The only way to retain them is through an increased levy which could be pursued this spring.

Vice President Hamilton – stated, if it needs to happen this coming May, he wanted to reiterate the importance of starting the process sooner than later. Get people involved, like the Union.

Chief Stange – stated, won't have specifics until the beginning of January 2023 of whether or not the grant was successful.

President Lippsmeyer – asked, if the Board would like to make a motion on the application for OSFM Grant.

Vice President Hamilton – stated, to make a motion to apply for the OSFM Fire Service Capacity Program and commit that we will attempt to fund the positions as required throughout the three-year Program and beyond.

Director Miller – Second

President Lippsmeyer – All in favor, none opposed, carried.

CHIEFS REPORT:

- a.) **OFDDA Fire District of the Year Award – Chief Stange stated**, there was an award presented. The focus of the award was community involvement. PCFD has been involved with the community at the library, schools, reading in the park, National Night Out, parades, helping at the food bank during Covid, hands only CPR at community events, and so on. We received a lot of praise from a lot of other districts.
- b.) **New Cardiac Monitors in Service – Chief Stange stated**, the new cardiac monitors were received on Friday October 21st. On Monday Chief Ehrmantraut scheduled with Stryker. By Wednesday, all units were set and in service. They were fairly easy to work with.
- c.) **Chief Brumfield Retirement – Chief Stange stated**, Dallas has opened a position for an interim chief, to hold the position from 6 months to a year. One of the projects Dallas is working on is how our organizations can work closely together particularly at the administrative levels.
- d.) **Payroll Changes – Chief Stange stated**, there was a discord on payroll between the old company and the new. Stephanie decided it would be best if she did payroll until the end of 2022. We will reassess how it will be moving forward.
President Lippsmeyer – asked, does CPA have any qualms with this change of plan.
Stephanie Hale – answered, no there is no trouble. CPA was called and asked before proceeding with said plan.
- e.) **Privacy Practice Translated – Chief Stange stated**, PCFD privacy practices have been translated into Spanish by our Office Assistant, Tirzah Romero.
- f.) **Jog-a-Thon – Chief Stange stated**, B-shift attended the MES Jog-a-Thon. Had briefly discussed the expectations, however they (B-Shift) ended up doing the Jog-a-Thon in their turnouts. It was fun to see their interaction with the kiddos.
- g.) **Halloween – Chief Stange stated**, there were engines in Monmouth and Independence.
- h.) **Call Volume Update – Chief Stange stated**, on Tuesday, PCFD broke record call volume reaching 3,079 calls this year.
- i.) **Changing December Meeting Date – Chief Stange stated**, he will be out of town on December 8th, the next scheduled Board Meeting.
The members of the board discussed, and agreed to reschedule. It was agreed December 15th at 6:00pm was best.
- j.) **Notable Incidents – Chief Stange stated**, PCFD assisted on a fully involved structure fire with SW Polk County Fire. The number of motor vehicle accidents have picked up. There have been 15 motor vehicle accidents, where at least two would have been fatal.

k.) Member of the Month – Chief Stange stated, the member of the month was Reed Hamilton. He is consistent and dedicated. Also give honorable mention to Stuart Edgar who used his own PTO to help shuttle apparatuses.

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA: None at this time.

PUBLIC COMMENTS: None at this time.

BOARD MEMBER COMMENTS:

Secretary Von Derahe – stated, continue the good work, and good job Stephanie.

President Lippsmeyer – stated, good job on all the hard work you put in.

EXECUTIVE SESSION: According to ORS 192.660. If necessitated by business. Will not be returning with a decision.

ADJOURNMENT:

President Lippsmeyer adjourned the meeting at 6:33pm

Minutes by Tirzah Romero-Reddick