**POLK COUNTY FIRE DISTRICT NO.1**

**Board of Directors**

**December 14, 2023**

**6:00pm – Central Station**

**Location: 1800 Monmouth St., Independence, Or 97351**

**Also Virtually at:**

[**https://us02web.zoom.us/j/83280363029?pwd=NGRDbTVmOHJNMIRQR3ZSV055Um1wZz09**](https://us02web.zoom.us/j/83280363029?pwd=NGRDbTVmOHJNMIRQR3ZSV055Um1wZz09)

**Meeting ID: 832 8036 3029 - Passcode: 801072**

President Jeff Hamilton Chief Ben Stange

Vice President Cord Von Derahe(virtual) DC Neal Olson

Secretary Mike Lippsmeyer DC Frank Ehrmantraut

Director Curtis Cole DC Troy Crafton

Director Dan Miller  Office Administrator Stephanie Hale

Office Assistant Abigail Von Derahe (Absent)

**CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE:** Anyone wishing to address the Board please sign the sheet on the back table with your name and topic that you would like to discuss. If you are online, please use the raise hand feature when it comes time for public comment. Comments are limited to three minutes but the Board welcomes additional information in writing. Typically, a speaker’s comment is taken under advisement to allow time for the Board to review an issue, however, the Board may ask a speaker for additional information or may convey to the speaker some information that addresses their comment.

Meeting minutes will be recorded and kept for 60 months.

**Open for public comment on any of the agenda items.**

**CONSENT AGENDA:**

1. Board Agenda
2. Approve November 9th, 2023 Regular Board Meeting Minutes
3. Financials:

3a. Approval of Disbursements for November 1-30, 2023

3b. Finance report for the month of November 2023

**President Hamilton** – Asked how the Board would like to take the agenda.

**Secretary Lippsmeyer** – Stated he would like to amend the agenda to include the promotion of Engineer Andersen to the first item under New Business.

**Director Curtis Cole**– Second.

**President Hamilton** – All in favor, none opposed, carried – Amended agenda approved.

**UNFINISHED BUSINESS: None at this time.**

**NEW BUSINESS:**

1. Firefighter Brady Anderson completed probation: promoted to Engineer
2. Captain Rusher talks about two families the Union adopted for the Holiday to give back to the community.
3. Rescue Replacement

* 1999 American LaFrance (turning 25 y/o) – mechanical issues.
* Read Rescue Replacement letter dated December 14, 2023.
* Spoke to Board about what to expect in the next few months.

1. Civil Service Committee Appointment

* Matt Goetz’ position expired - interested in renewal
* Discussion ensued

**Director Dan Miller** – If we have good people on our list, let’s hire them before others do! We have the money to make it happen, hire them now before they are working for someone else.

**President Hamilton** – Asked how the Board would like to take the Civil Service Commission Appointment.

**Secretary Lippsmeyer** – Stated to take the Option #1 as a whole. (See Civil Service Committee Appointment letter dated December 14, 2023).

**Secretary Lippsmeyer** – Appointed Matt Goetz Position #1 on the Civil Service Commission from 12/8/2023 to 12/8/2027.

**Director Dan Miller**– Second.

**President Hamilton** – All in favor, none opposed, carried – Civil Service Committee Appointment approved.

1. IGA for Communications Director

* Chief Stange tells story about Emmanuel (City of Independence Communications Director).
* The District has identified a need for a communications and public outreach position. The District signed an IGA with the City of Independence to utilize their Communications Director, Emmanuel Goicochea,
* Establishing a Communications Plan, producing monthly videos, taking drill photos, documenting events, involvement in joint public communications.

1. 2022 OSFM Supplemental Report

* PowerPoint presentation
* Discussion Ensued

**CHIEF’S REPORTS:**

1. ESO Transition – transitioning from ERS to ESO. Data will be transferred seamlessly.
2. Transition from IamResponding to Active911

* Notifications for volunteers

1. New Hire Update

* End of January, we will have 5 on shift (4 Paramedics and 1 EMT)
* Exhausted Paramedic List (get with Civil Service)

1. Holiday Events

* Santa Train
* Light Parade

1. Notable Incidents

* Chimney Fire
* Elkins Fire Barn

1. Member of the Month

* Austin Champ (nominated by volunteers)

**TOPICS FOLLOWING THE PREPARATION OF THE AGENDA**

Polk County Commissioners approved a new ASA map.

Amity was impacted- no longer has ASA in Polk County.

Holiday Party 12/20

**PUBLIC COMMENTS**: None at this time.

**BOARD MEMBER COMMENTS**: None at this time.

**EXECUTIVE SESSION:** According to ORS 192.660(2)(d) – to conduct deliberations with persons designated to carry on labor negotiations. Will not return to regular session.

**ADJOURNMENT: President Hamilton adjourned the meeting at 6:54pm.**

**Minutes by Maliyah Thompson**