**POLK COUNTY FIRE DISTRICT NO.1**

**Board of Directors**

**July 10, 2025**

**6:00pm – Central Station**

**Location: 1800 Monmouth St., Independence, Or 97351**

**Also Virtually at:**

[**https://us02web.zoom.us/j/83280363029?pwd=NGRDbTVmOHJNMIRQR3ZSV055Um1wZz09**](https://us02web.zoom.us/j/83280363029?pwd=NGRDbTVmOHJNMIRQR3ZSV055Um1wZz09)

**Meeting ID: 832 8036 3029 - Passcode: 801072**

President Jeff Hamilton Chief Ben Stange

Vice President Cord Von Derahe DC Neal Olson

Secretary Mike Lippsmeyer DC Frank Ehrmantraut

Director Curtis Cole DC Troy Crafton

Director Dan Miller  Office Administrator Stephanie Hale

**CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE:** Anyone wishing to address the Board please sign the sheet on the back table with your name and topic that you would like to discuss. If you are online, please use the raise hand feature when it comes time for public comment. Comments are limited to three minutes but the Board welcomes additional information in writing. Typically, a speaker’s comment is taken under advisement to allow time for the Board to review an issue, however, the Board may ask a speaker for additional information or may convey to the speaker some information that addresses their comment.

Meeting minutes will be recorded and kept for 60 months.

**Open for public comment on any of the agenda items.**

**CONSENT AGENDA:**

1. Board Agenda
2. Approve June 12, 2025 Regular Board Meeting Minutes
3. Approve June 12, 2025 Budget Committee Minutes
4. Financials:

3a. Approval of Disbursements for June 1-31, 2025

3b. Finance report for the month of June 2025

**President Hamilton** – Asked how the Board would like to take the agenda.

**Vice President Von Derahe** – Stated to take the Agenda as a whole.

**Director Miller**– Second.

**President Hamilton** – All in favor, none opposed, carried – Agenda approved.

**UNFINISHED BUSINESS: None at this time.**

**NEW BUSINESS:**

1. **Election of Officers**

**Secretary Mike Lippsmeyer-** Motion to keep current officers for another 2-year term.

**Director Dan Miller-** Second**.**

**The Board –** All in favor, none opposed. Motion Passes.

1. **Miscellaneous Annual Reminders**
2. Selection of Regular Board Meeting Dates, Times, Place, and Meeting Posting Location -Remains the same.
3. Reminder of Insurance Agent of Record.
4. Reminder of Attorney of Record.
5. Designation of Legal Publications Newspaper.
6. **Oregon Emergency Medical Serves for Children “Peds Ready EMS Agency”**

**Chief Stange**- explains what the program is.

**Secretary Mike Lippsmeyer**- What does this line mean, “a process of identifying responsible parties for unaccompanied minors”. When does that come up and what does that mean?

**Chief Stange**- we go on hurt kids and they don’t always have a guardian who is able to quickly be there. What is our process for identifying someone that is a responsible party but might not be their legal guardian?

1. **E-92 Staffing on Structure Fires**
	1. Provided a visual presentation

**CHIEFS REPORT:**

1. **Staffing Update**
2. - Maliyah’s last day was June 27th.

- Discussion about open full time position for office assistant.

- Victoria part time temp hire for summer.

**Secretary Mike Lippsmeyer**- Are we in a position to afford a full-time position?

**Chief Stange**- We are comfortable with the position, it is a needed position.

1. P/T Mechanic

Chief Stange- the position started this week. It is one of our volunteers. Separation of duties.

1. **July 4th Events**

- Pancake breakfast. Successful Day. Allison Wells lead the team.

1. **Swearing in Ceremony**

- BBQ event on Wednesday before the 4th.

- Thursday/Friday -Volunteer staff at the park

- Busy 2 Days

- Debrief

- Couple Incidents during Parade

- McMurry- Code Save @ Greenwood Rd. Chief Stange read letter

- Swore in 9 members of recruit academy

- Oaths for career Firefighter/ Promoted to Engineer

- Volunteers promoted to Lieutenant took Oaths of Office

1. **Injury of Recruit**

- One recruit did not make the graduation (Saturday June 28th, driving to station and got into a car crash, transported to Salem hospital)

1. **Mud Run**
* Successful Mud Run (Most went, some opted not to go due to crash incident that occurred the same day)
1. **Notable Incidents**

- June 18 brush fire Elkins Rd

- June 19 grass fire Elkins Rd

- June 26 Mutual Aid Wildland fire Guthrie Rd

- June 28 Brush Fire Maple St

- July 3 Grass Fire Airlie Rd

- July 4 Brush Fire Ash Creek (Garbage can)

- July 5 Building Fire Ash Creek

- July 6 Brush Fire Airlie Rd

- July 8 Mutual Aid Southwest Polk Fire

- July 9 Grass Fire

**TOPICS FOLLOWING THE PREPARATION OF THE AGENDA:**

**Chief Stange stated** Seasonals on all grass fires. 3rd and 4th double staffed, 3 water tenders and brush rigs.

**Director Curtis Cole**– FF- Turner Road inquiry.

**Chief Stange-** Not sure was not on scene and not from our agency**.**

**Chief Stange -** 9th 4-5 pm Sent folks to the Elk Fire (Bonanza, Oregon) Conflagration

**Chief Stange-** Newsletter sign-up.

**PUBLIC COMMENTS:** None at this time**.**

**BOARD MEMBER COMMENTS:**

**Director Dan Miller** – Good job on the Code Save.

**Secretary Mike Lippsmeyer –** Good work on grass fire.

**President Jeff Miller-** I’ll be gone the next two board meetings, I’ll be in Alaska.

**Vice President Cord Von Derahe** -Good job on the Code Save, good job being in the right place right time.

**EXECUTIVE SESSION:** According to ORS 192.660(2)(d) – to conduct deliberations with persons designated to carry on labor negotiations.

**ADJOURNMENT:**

**President Hamilton adjourned the meeting at 6:08pm**

**Minutes by Victoria Zimmerman**