

POLK COUNTY FIRE DISTRICT NO.1
Board of Directors
May 12, 2022
6:00pm – Central Station
Location: 1800 Monmouth St., Independence, Or 97351

Also Virtually at:

<https://us02web.zoom.us/j/88501558202?pwd=NWdWOWx6SWdYbHQ0MUZ5TVJidTj4QT09>

Meeting ID: 885 0155 8202 - Passcode: 707682

President Mike Lippsmeyer
Vice President Jeff Hamilton
Secretary Cord Von Derahe
Director Curtis Cole (Absent)
Director Dan Miller (Remote)

Chief Ben Stange
DC Mike Mayfield
DC Frank Ehrmantraut
DC Neal Olson (Absent)
Office Admin. Stephanie Hale
Office Assistant Mary Carlson (Absent)
Office Assistant Tirzah Romero

CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE: Anyone wishing to address the Board please sign the sheet on the back table with your name and topic that you would like to discuss. If you are online, please use the raise hand feature when it comes time for public comment. Comments are limited to three minutes but the Board welcomes additional information in writing. Typically a speaker's comment is taken under advisement to allow time for the Board to review an issue, however, the Board may ask a speaker for additional information or may convey to the speaker some information that addresses their comment.

Meeting minutes will be recorded and kept for 60 months.

Open for public comment on any of the agenda items.

CONSENT AGENDA:

- 1) Board Agenda
- 2) Approve April 14th, 2022 Regular Board Meeting Minutes
- 3) Financials:
 - 3a. Approval of Disbursements for April 1-30, 2022
 - 3b. Finance report for the month of April 2022

President Lippsmeyer – Asked in regards to the rise in number of transports how it will affect ambulance billing.

Chief Stange – stated that this will be answered and further explained in the Budget for 2022-2023.

President Lippsmeyer – Asked how the Board would like to take the agenda.

Secretary Von Derahe – Stated to take the Agenda as a whole.

Vice President Hamilton – Second.

President Lippsmeyer – All in favor, none opposed, carried – Agenda approved.

UNFINISHED BUSINESS:

Nothing at this time

NEW BUSINESS:

a.) **Resolution 2022-02 Transfer Funds to the Reserve Fund**

President Lippsmeyer – Read aloud Resolution 2022-02

Vice President Hamilton – Motion to pass Resolution 2022-02 as read.

Secretary Von Derahe – Second.

President Lippsmeyer – All in favor, none opposed, carried- Resolution 2022-02 approved.

CHIEF'S REPORT:

a.) **Hiring Update** – Chief Stange stated DC Mike Mayfield will be retiring and his last day is June 3, 2022. Frank Ehrmantraut was hired Monday, May 9, 2022 for DC Mayfield's position as EMS-Logistics Division Chief.

Mary Carlson is also retiring, her last day is June 3, 2022. Tirzah Romero was hired April 26, 2022 as the new part-time Office Assistant.

Captain Mike Kissell's last day is May 13, 2022 after 18 years of service at Polk County Fire District. He is going to Corvallis Fire as EMS Chief. A couple weeks ago there was a process to test for the Captain position. Six internal candidates applied, and next week there will be one last interview for the top two candidates.

There is a Firefighter/Paramedic position open. Testing for this position took place May 9th and 10th. There are 6 firefighter/paramedic candidates and 25 firefighter/EMT candidates.

b.) **OFCA Conference** – Chief Stange stated that the Conference took place in Bend, Oregon last week. The meetings in 2020 and 2021 were missed due to COVID-19. There were great classes, and it was good to meet in-person. Mental Health was one of the main topics discussed with several speakers. A speaker from Texas really stood out and gave a great instruction. It was a standout instruction, as noted by the several phone calls and messages received by Monday morning.

c.) **MICC Awards** – Chief Stange stated Polk County Fire received two awards from Monmouth-Independence Chamber of Commerce. The Organization/Non-Profit of the Year and Distinguished Service Award. Second time receiving Organization/Non-Profit of the Year in four years.

d.) **Grant Opportunity** – Chief Stange stated that Engineer Josh Dalrymple has been working with Monmouth and Independence Police Departments, Central School District, and Polk County Fire, with Spirit Mountain Casino to get a grant for a total of 38 AEDs. This is so that all schools and members of the community are using the same tools, same technology and same training props.

e.) **Easter Festivities** – Chief Stange stated it was the first time having an Easter celebration at Polk County Fire District No. 1. Stephanie Hale and Marie Hardwick organized an Easter Egg Hunt. There was a great turn out. Families, friends, and even neighbors were present and partook. Everyone seemed to have a great time, despite the weather. There were different activities, good food, and a good amount of children.

f.) **Sign Board** – Chief Stange stated mostly complete. Currently having internet connection issues. There is a plan to change some of the slides with the new month, i.e. the member of the month etc.

g.) **New Blinds** – Chief Stange stated the update of the windows at Station 90 is now complete. There is a noticeable difference, not just with temperature but with sound.

- h.) Invited Responses – WVH and Firefighter Capacity Work Group** – Chief Stange has been invited to a Listening Tour/Sounding Board Tour that West Valley Hospital has been doing with individuals and organizations throughout the county. He has also been invited to participate in a Firefighter Capacity Work Group put together by Representative Evans which has a lot of stakeholders on it to look at some key things going forward. As a lay person Secretary Von Derahe is on both of the committees as well so the community is well represented.
- i.) Ron DeVolder Celebration of Life** – Chief Stange stated the celebration of life is to take place on Saturday morning, May 14, 2022 at 10:30 am. We will participate in the posting of colors. He was a volunteer from 1966-1988, and donated at least one fire engine and has done a lot for the Western Oregon University as well.
- j.) Notable Incidents** – Chief Stange stated there were 285 calls for April. 39% of these calls overlapped. There was a dorm fire at Western. There were no injuries. There was one bathroom fan electrical fire. There was a CPR call and the individual is currently in the hospital, alive, and has a plan of going to a care/rehab facility. Last Friday, May 6th, there was a power outage in Monmouth that lasted a few hours. Street lights lost power, fire alarms went off unintentionally, was a bit chaotic but everything was handled well. Chatted with the superintendent of the power company and made plans to improve communication. Dallas had a working house fire that Polk County Fire helped with. There has been 10 motor vehicle crashes.
- k.) Member of the Month** – Chief Stange stated Marie Hardwick has done an outstanding work with the Easter Celebration and organizing.

President Lippsmeyer stated now with frequent flyers, what is the alternative to dealing with those? **Chief Stange** stated that is one of the projects the new EMS Chief, Frank Ehrmantraut will be working on.

Chief Stange also stated Budget next week May 17, 2022 at 6:30 pm. Gatherings will be held for those leaving. Kissell's is Friday May 13, 2022 at noon. Chief Mayfield's is June 3rd.

TOPICS FOLLOWING THE AGENDA: None at this time.

PUBLIC COMMENTS: None at this time.

BOARD MEMBER COMMENTS:

- **Director Miller** – Welcomed DC Frank Ehrmantraut.
- **Vice President Hamilton** – Congratulated DC Mayfield on all his hard work. That working is good but retirement is better.
- **Secretary Von Derahe** – Congratulated and welcomed Frank and Tirzah. He also gave thanks to Stephanie for all her hard work.
- **President Lippsmeyer** – Gave a special thanks to DC Mayfield, Mary, and Captain Kissell, for their service to Polk County Fire.

EXECUTIVE SESSION: according to ORS 192.660 if necessitated by business. None anticipated.

ADJOURNMENT: President Lippsmeyer ADJOURNED THE MEETING AT 6:27 PM.

MINUTES BY: TIRZAH ROMERO-REDDICK